

Decision Summary

Committee: Annual Council
Date: 22 May 2013
Committee Clerk: Adrian Johnson
Tel: 01484 221000

1. To elect the Mayor for the ensuing year

To note.

Decision: Councillor Martyn Bolt was elected Mayor for the ensuing year.

2. To appoint a Deputy Mayor for the ensuing year

To note.

Decision: Councillor Ken Smith was appointed Deputy Mayor for the ensuing year.

3. To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 20 March 2013

To agree and authorise the Mayor to sign as a correct record.

Decision: The Minutes were agreed as a correct record and signed by the Mayor.

4. Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests

Decision: No interests were declared.

5. Announcements by the Mayor and Chief Executive

To note.

Decision: The Mayor, on behalf of Council, expressed condolences to Councillor Sarwar who was currently out of the country following a family bereavement.

The Mayor referred to the recent retirement from the Council of Councillor Margaret Bates; Councillors Light, D Hall, K Pinnock, Sims and Sheard paid their personal tributes.

6. To receive any apologies for absence from Elected Members

To note.

Decision: Apologies for absence were received on behalf of Councillors Ahmed, A Patel, Sarwar and Simpson.

7. Determination of Term of Office of Leader of the Council

To consider recommendation from Corporate Governance and Audit Committee of 10 May 2013.

Contact: Vanessa Redfern - 01484 221720

Decision: That approval be given to the maintenance of the status quo ie a four year term of Office, and that the Council's Monitoring Officer be given delegation authority to make any consequential amendments to Article 7.

8. Notification of Deputy Leader, Cabinet Membership and Delegation of Executive Functions

The Leader will advise Council accordingly on his appointment of Deputy Leader and on Cabinet portfolios and delegation of Executive functions.

Decision: The Leader announced there were no changes to the makeup of the Cabinet and that Councillor Sheard would continue as Deputy Leader.

9. Proposed Amendments to the Council's Constitution

To consider and determine amendments to the Constitution of Kirklees Council:

(Report of the Acting Assistant Director, Legal, Governance and Monitoring attached; NB Officer delegations to be tabled)

Contact: Vanessa Redfern - 01484 221720

Decision: Please see Report C

10. Proposed Amendments to Contract Procedure Rules and Financial Procedure Rules

To consider and determine.

(Report of Head of Audit and Risk attached)

Contact: Martin Dearnley - 01484 221133

Decision: (1) Approval given to the proposed changes to the Contract Procedure Rules and Financial Procedure Rules, as recommended by the Corporate Governance and Audit Committee and set out in the submitted report.

(2) Agreed to delegate to the Director of Resources any requirements to amend the Financial Procedure Rules necessary for the purposes only of ensuring that operational practices required by the FPR Procedures align with the SAP (Systems, Applications and Products in Data Processing) System; this delegation to apply until May 2014, and the Director of Resources and Head of Internal Audit and Risk are to maintain a schedule of amendments so made, and report these to the next meeting of the Corporate Governance and Audit Committee.

11. To approve the dates, times and venues of meetings of the Council for the Municipal Year 2013/14 as proposed by Corporate Governance and Audit Committee on 10 May 2013

To determine, as per the attached report.

Contact: Adrian Johnson - 01484 221712

Decision: That the dates, times and venue of Ordinary meetings of the Council for the ensuing Municipal Year, as set out in the submitted report, be approved; that the 'Budget' Council meeting be held on 19 February 2014 at 5.00pm and that the provisions of Council Procedure Rule 3 shall apply to that meeting; and that the provisional date of 11 June 2014 be noted for the Annual meeting of the Council, under the provisions of Council Procedure Rule 1(1).

12. Committees of the Council

To determine for the Municipal Year 2013/14 the Committees of the Council.

(Report attached)

Contact: Adrian Johnson - 01484 221712

Decision: Approved the establishment of the Committees / Panel / Boards for the ensuing year, in accordance with the submitted report.

13. Allocation of Seats

To determine for the Municipal Year 2013/14 the allocation of seats on Committees to any Political Groups formed under the Local Government (Committees and Political Groups) Regulation 1990 or any substituted regulations and the allocation of seats to any Members of the Council who are not Members of any such Political Groups.

(Schedule attached)

Members are informed that it is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee
Budget Advisory Board
Health and Wellbeing Board
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Adrian Johnson - 01484 221712

Decision: (1) That the requirements Section 15 and 16 of the Local Government and Housing Act 1989 shall not apply to the Corporate Governance and Audit Committee, Budget Advisory Board, and Health and Wellbeing Board for the ensuing Municipal Year.

(2) That the number and proportion of Members of Committees, Boards and Panels be in accordance with the submitted schedule.

14. Dates/Times of Committees, Boards and Panels

To determine for the Municipal Year 2013/14.

(Schedule attached; NB: This includes provisional dates for Cabinet and its Committee on Local Issues)

Contact: Adrian Johnson - 01484 221712

Decision: That the dates and times of meetings of Committees, Boards and Panels be in accordance with the submitted schedule, subject to the time of the Health and Wellbeing Board commencing at 2.00pm.

(NB. The schedule attached herewith has been adjusted to include this revised time).

15. Membership of Committees, Boards and Panels and Ratio of Substitutes Panel

To determine for the Municipal Year 2013/14 the Membership of the Committees, Board and Panels in accordance with nominations from Group Business Managers, and the ratio of the Panel of Substitute Members for each Political Group.

(Report to follow/table)

Contact: Adrian Johnson - 01484 221712

Decision: Please see Report A.

16. Appointment of Members to Joint Authorities

To determine for the Municipal Year 2013/14 arrangements for the allocation of seats on Joint Authorities.

(Report attached)

Contact: Adrian Johnson - 01484 221712

Decision: (1) That the proposed allocation of seats between the groups for the appointment of Members to the West Yorkshire Joint Authorities for the year 2013/14, as outlined in the submitted report, be approved.

(2) That no changes be made to the Council's representation on the specified Joint Authorities and that, accordingly the representatives be as follows:

West Yorkshire Fire and Rescue Authority - Councillors J Hughes, M Khan, L Holmes and C Burke.

West Yorkshire Integrated Transport Authority - Councillors E Firth, G Lowe, E Smaje and A Pinnock.

West Yorkshire Police and Crime Panel - Councillors K Smith and D Hall.

17. Appointment to Outside Bodies/other Committees

To determine for the Municipal Year 2013/14 the appointment of representatives to other Committees, outside bodies etc. except where appointment to those bodies has been delegated by the Council or is exercisable only by the Cabinet.

(Report attached)

Contact: Adrian Johnson - 01484 221712

Decision: Please see Report C

18. Spokespersons of Joint Committees and External Bodies

To determine, for the Municipal Year 2013/14 the Council's spokespersons nominated to reply to oral questions at Council meetings upon any service provided by various organisations.

(Report attached)

Contact: Adrian Johnson - 01484 221712

Decision: (1) That the following Councillors be nominated to reply to oral questions at Council meetings:-

Kirklees Neighbourhood Housing - Councillor Walton

Kirklees Active Leisure - Councillor Stubbley

(2) That Council notes that the appointed Leader of the Council will be the spokesperson for the Leeds City Region Leaders' Board; further, that spokespersons for the:-

West Yorkshire Intergated Transport Authority, West Yorkshire Fire and Rescue Authority and West Yorkshire Joint Services Committee, will be notified by those bodies.

(3) That the spokesperson for the West Yorkshire Police and Crime Panel be Councillor K Smith.

19. To appoint the Chairs and, if considered appropriate, the Deputy Chairs of the following Committees etc for the Municipal Year 2013/14

To determine for:-

- (a) Appeals Panel
- (b) Budget Advisory Board
- (c) Corporate Governance and Audit Committee
- (d) Health and Wellbeing Board
- (e) Licensing and Safety Committee
- (f) Overview and Scrutiny Management Committee
- (g) Overview and Scrutiny Panels for:-
 - (i) Children and Young People
 - (ii) Development and Environment
 - (iii) Resources
 - (iv) Wellbeing and Communities
- (h) Neighbourhoods Committee
- (i) Personnel Committee
- (j) Planning and Highways Committee
- (k) Policy Committee
- (l) Standards Committee
- (m) Area Committees for:-
 - (i) Batley, Birstall and Birkenshaw
 - (ii) Colne Valley
 - (iii) Dewsbury
 - (iv) Holme Valley
 - (v) Huddersfield
 - (vi) Mirfield, Denby Dale and Kirkburton
 - (vii) Spen Valley

Contact: Adrian Johnson - 01484 221712

Decision: That the appointment of Chairs of Committees etc and the Lead Members on Overview and Scrutiny Panels for the Municipal Year be approved in accordance with the schedule circulated to all the Members of the Council at item 19 on the Council Summons (attached at Report A).

20. Response to Motion Adopted by the Council - Appointment of Police and Crime Deputy Commissioner

To note, for information, the response received from the Police and Crime Commissioner.

Contact: Adrian Johnson - 01484 221712

Decision: Noted the submitted report.